

# PARKS & RECREATION COMMISSION REGULAR MEETING

## **City of Dripping Springs**

Council Chambers, 511 Mercer St, Dripping Springs, TX Monday, December 07, 2020 at 6:00 PM

#### VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at <a href="mailto:acunningham@cityofdrippingsprings.com">acunningham@cityofdrippingsprings.com</a> no later than 4:00 PM on the day the meeting will be held.

The Parks & Recreation Commission respectfully requests that all microphones and webcams be disabled unless you are a member of the Commission. City staff, consultants and presenters, please enable your microphone and webcam when presenting to the Commission.

## Agenda

#### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

Join Zoom Meeting

https://us02web.zoom.us/j/87450846734?pwd=UW9tS01BMWROSTILWWhVMzZ2NlJPdz09

Meeting ID: 874 5084 6734

Passcode: 668529

Dial Toll Free:

877 853 5257 US Toll-free 888 475 4499 US Toll-free

Find your local number: https://us02web.zoom.us/u/kAujMoT50

Join by Skype for Business: https://us02web.zoom.us/skype/87450846734

#### CALL TO ORDER AND ROLL CALL

#### **Commission Members**

Robbie Zamora, Chair Eric Russell, Vice Chair Matthew Fougerat Paul Fushille Eric Henline Wade King Matthew Zarbaugh Amber Ballman

#### Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt City Secretary Andrea Cunningham Senior Planner Amanda Padilla

#### PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

#### **MINUTES**

1. Discuss and consider approval of the Parks & Recreation Commission November 2, 2020 regular meeting minutes and the November 16, 2020 special meeting minutes.

#### **BUSINESS**

- 2. Discuss and consider recommendation regarding an Ordinance amending Exhibit A, Subdivision Ordinance, Article 28.03, Parkland Dedication.
- 3. Discuss and consider recommendation of an Eagle Scout Project to donate the Design, Funding, and Construction/Installation of a Chimney Swift Tower at Dripping Springs Ranch Park.

#### REPORTS

The following updates relate to the planning and administration of the City's Parks & Recreation Program. No Action to be taken.

- 4. Parks & Community Services Director Monthly Report Kelly Schmidt, PCS Director
- **5.** Parks & Community Services Monthly Financial Report Gina Gillis, City Treasurer

#### PARKS STANDING COMMITTEE REPORTS

The following updates relate to the administration of the City's Parks. No action is to be taken.

**6.** Charro Ranch Park Committee

Commissioners Paul Fushille and Matt Fougerat

#### 7. Dripping Springs Ranch Park Committee

Commissioners Wade King and Matthew Zarbaugh

#### 8. Founders Memorial Park Committee

Commissioners Eric Henline and Amber Ballman

#### 9. Sports & Recreation Park Committee

Commissioners Eric Russell and Robbie Zamora

#### 10. Veterans Memorial Park Committee

Commissioner Robbie Zamora

#### **EXECUTIVE SESSION**

The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

#### **UPCOMING MEETINGS**

#### Parks & Recreation Commission Meetings

January 4, 2021 at 6:00 p.m. February 1, 2021 at 6:00 p.m. March 1, 2021 at 6:00 p.m.

#### City Council Meetings

December 8, 2020 at 6:00 p.m. December 15, 2020 at 6:00 p.m. January 12, 2021 at 6:00 p.m.

#### **ADJOURN**

#### TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

Due to the Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be gathered in one place, and this meeting will be conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.

I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **December 4, 2020 at 3:00 p.m.** 

	City Secre	tary	

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



# PARKS & RECREATION COMMISSION REGULAR MEETING

## **City of Dripping Springs**

Council Chambers, 511 Mercer St, Dripping Springs, TX Monday, November 02, 2020 at 6:00 PM

## **MINUTES**

#### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

#### Join Zoom Meeting

https://us02web.zoom.us/j/81530065328?pwd=SnhlN2hvQlJUYVpyQ0ZuL0J2WVpsZz09

Meeting ID: 815 3006 5328

**Passcode:** 852488

Dial Toll Free:

877 853 5257 US Toll-free 888 475 4499 US Toll-free

Find your local number: https://us02web.zoom.us/u/kffB4wULk

Join by Skype for Business: https://us02web.zoom.us/skype/81530065328

#### CALL TO ORDER AND ROLL CALL

#### Commission Members present were:

Eric Russell, Vice Chair Matthew Fougerat Eric Henline Wade King Matthew Zarbaugh Amber Ballman

#### **Commission Members absent were:**

Robbie Zamora, Chair Paul Fushille

#### Staff, Consultants & Appointed/Elected Officials:

Kelly Schmidt, Parks & Community Services Director Andrea Cunningham, City Secretary Laura Mueller, City Attorney Amanda Padilla, Senior Planner Michelle Fischer, City Administrator Robyn Miga, Planning Consultant Brent Luck, Parks Planning Consultant With a quorum of the Commission present, Vice Chair Russell called the meeting to order at 6:01 p.m.

#### PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

#### **MINUTES**

1. Discuss and consider approval of the October 5, 2020 Parks & Community Services regular meeting minutes.

A motion was made by Commissioner Henline to approve the October 5, 2020 Parks & Recreation Commission regular meeting minutes. Commissioner King seconded the motion which carried unanimously 6 to 0.

#### **BUSINESS**

2. Discuss and consider recommendation regarding a Resolution recognizing World Migratory Bird Day and the Bird City Texas Coalition's work toward the 2020 designation.

Kelly Schmidt presented the staff report which is on file.

A motion was made by Commissioner Henline to recommend City Council approval of a Resolution recognizing World Migratory Bird Day and the Bird City Texas Coalition's work toward the 2020 designation. Commissioner Fougerat seconded the motion which carried unanimously 6 to 0.

3. Discuss and consider recommendation regarding the Parks and Community Services Park Bench/Tree Dedication and Donation Program.

Kelly Schmidt presented the staff report which is on file.

A motion was made by Commissioner Henline to recommend City Council approval of the Parks and Community Services Park Bench/Tree Dedication and Donation Program as presented. Commissioner Ballman seconded the motion which carried unanimously 6 to 0.

# 4. Presentation and discussion regarding Amendments to the Parkland Dedication Ordinance.

Robyn Miga and Brent Luck presented the staff report and supporting documentation which are on file.

The Commissioner discussed the proposed amendments focusing on fee calculation, definitions, and parkland distribution throughout the City and ETJ.

Vice Chair Russell directed the City Secretary to schedule a Special Workshop for a more in depth discussion regarding proposed amendments before the next regular meeting on December 7, 2020.

# 5. Public hearing and recommendation regarding Parkland Dedication Amendment for the Parten Ranch Subdivisions Master Open Space and Parks Plan.

a) Presentation

Applicant Daniel Ryan presented the item.

b) Staff Report

Brent Luck presented the staff report which is on file. Staff recommends approval of the amendment.

c) Public Hearing

No one spoke during the Public Hearing.

d) Parkland Dedication Amendment

A motion was made by Commissioner Henline to recommend City Council approval of the Parkland Dedication Amendment for the Parten Ranch Subdivisions Master Open Space and Parks Plan as presented. Commissioner Zarbaugh seconded the motion which carried unanimously.

#### REPORTS

The following updates relate to the planning and administration of the City's Parks & Recreation Program. No Action to be taken.

#### 6. Parks & Community Services Director's October 2020 Report

Kelly Schmidt presented the report which is on file.

#### 7. Parks & Community Services October 2020 Financial Statement

#### PARKS STANDING COMMITTEE REPORTS

The following updates relate to the administration of the City's Parks. No action is to be taken.

#### 8. Charro Ranch Park Committee – *No updates*

Commissioners Paul Fushille and Matt Fougerat

#### 9. Dripping Springs Ranch Park Committee–No updates

Commissioners Wade King and Matthew Zarbaugh

#### 10. Founders Day Memorial Park Committee

Commissioners Eric Henline and Amber Ballman

Commissioner Henline reported that there is movement on the parking lot design.

#### 11. Sports & Recreation Park Committee-No updates

Commissioners Eric Russell and Robbie Zamora

#### 12. Veterans Memorial Park Committee– No updates

Commissioner Robbie Zamora

#### **EXECUTIVE SESSION**

The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

#### **UPCOMING MEETINGS**

#### Parks & Recreation Commission Meetings

December 7, 2020 at 6:00 p.m. January 4, 2020 at 6:00 p.m. February 1, 2020 at 6:00 p.m.

#### City Council Meetings

November 10, 2020 at 6:00 p.m. November 17, 2020 at 6:00 p.m.

#### **ADJOURN**

A motion was made by Commissioner Henline to adjourn the meeting. Commissioner Ballman seconded the motion which carried unanimously 6 to 0.

This regular meeting adjourned at 7:40 p.m.



# PARKS & RECREATION COMMISSION SPECIAL MEETING

## **City of Dripping Springs**

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, November 16, 2020 at 6:00 PM

## **MINUTES**

#### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

Join Zoom Meeting

https://us02web.zoom.us/j/81357877511?pwd=dm5xaHlhODJoWTczVFFtUEFlNGptdz09

Meeting ID: 813 5787 7511

Passcode: 029137

Dial Toll Free:

888 475 4499 US Toll-free 877 853 5257 US Toll-free

Find your local number: https://us02web.zoom.us/u/kdCeX3qZf

Join by Skype for Business: https://us02web.zoom.us/skype/81357877511

#### CALL TO ORDER AND ROLL CALL

#### **Commission Members present were:**

Matthew Fougerat Paul Fushille Eric Henline Wade King Matthew Zarbaugh

#### Commission Members absent were:

Robbie Zamora, Chair Eric Russell, Vice Chair Amber Ballman

#### Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt City Secretary Andrea Cunningham Senior Planner Amanda Padilla Parks Planning Consultant Brent Luck Planning Consultant Robyn Miga

With a quorum of the Commission present, Commissioner Henline called the meeting to order at 6:03 p.m.

#### PRESENTATION OF CITIZENS

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No one spoke during Presentation of Citizens.

#### **BUSINESS**

1. Presentation and discussion regarding Amendments to the Parkland Dedication Ordinance.

Robyn Miga and Brent Luck gave a presentation on proposed amendments to the Parkland Dedication Ordinance which is on file.

The Commission discussed the amendments and offered their feedback.

No action was taken on this item.

#### **EXECUTIVE SESSION**

The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

#### **ADJOURN**

A motion was made by Commissioner Fougerat to adjourn the meeting. Commissioner King seconded the motion which carried unanimously 5 to 0.

This special meeting adjourned at 7:07 p.m.

Parks & Recreation Commission Meeting:

December 2, 2020

**Project Consultants:** Brent Luck and Robyn Miga

**Subject:** Parkland Dedication Ordinance

#### Overview

The City of Dripping Springs' Parkland Dedication Ordinance was last revised in 2007, and since then, the city has seen tremendous growth both in the city limits, as well as the extraterritorial jurisdiction (ETJ). The population within the city limits has more than doubled since 2007, and with that, there is a definite need to revise the parkland dedication ordinance in an effort to ensure that the City's need for public parks and open space is met from the neighborhood, community, and regional park perspective to accommodate and serve the growing population of the city and surrounding area.

The proposed ordinance that is submitted for your review has been amended to show the latest population totals for the City and ETJ, an increase in the total acreage of public parkland to include Rathgeber Park and the Harrison Hills Greenbelt.

Those changes are:

Population (City & ETJ): 41,514 people

**Total Existing Parkland:** 590.99 acres (from 271.29 in 2015)

#### **Rationale for Parkland Dedication and Park Development Fees**

Current Level of Service		
Population (City & ETJ)	41,514 (based on DSISD Service area)	
Total Existing Parkland	590.99 acres	
<b>Total Persons Per Acre</b>	70 People	
Land Dedication Requirements		
Persons per DU	3.03 (2019 Census)	
Calculation	41,514/590.99 = 70 people per acre of parkland; 70 people/3.03 PPH = 23.10 or 23 DU	

Dedication Criteria	1 acre of parkland/23 Dwelling Units	
Fee-in-Lieu of Land Requirements		
Average Cost per Acre	Market Rate, determined by an appraisal performed at the time of the request	
<b>Dwelling Unit</b>	Market Value Per Acre for each required acre of dedication (1 acre/23 DUs)	
Park Development Fee		
Cost of 50 Acre Park	\$6,739,129	
Number of persons per active recreation community parks	20,757	
Calculation	\$6,739,129/20,757 = \$324/person; \$324 x 3.03 PPH	
Fee Per Dwelling Unit	\$983	

#### **Ordinance Details**

The following are the proposed major revisions to the Parkland Dedication Ordinance:

#### **Parkland Dedication Criteria**

- Parkland dedication would only be required for residential developments;
  - o Today this is also required for commercial developments.
- 1 acre/23 units, or 5-percent of the overall acreage for the project for developments with fewer than 23 units proposed;
  - This number shifted with the increase in population and with the addition of parkland dedication acreage. Today the ordinance requires 25/LUE.
- Properties within the Historic Districts with fewer than 23 dwelling units proposed are not subject to parkland dedication; and

#### Fee-in-Lieu

- Fee-in-lieu is required instead of dedication of land for all properties not located within the city limits;
- Fee-in-lieu is required where less than 1 acre would be required to satisfy parkland dedication, or is an option if an applicant would rather pay fee-in-lieu in accordance with the fee schedule instead of dedicating land:
- If an applicant wants to propose a hybrid of fee-in-lieu and parkland dedication, this would be required to go before the Commission for recommendation, and City Council for final approval; and
- Fee-in-lieu amount is calculated as the average estimated fair market value per acre of land being

### **Planning Department Staff Report**

subdivided within 24 months of the application for the plat/site development permit. This appraisal is a requirement to be provided by the developer.

• The code today states that the value of the parkland dedication is determined by 5 times the average appraised value of all territory within the proposed subdivision in accordance with the most recent appraisal by Hays Central Appraisal District.

#### Park Development Fee

- The proposed ordinance provides for a Park Development Fee and utilizes supplemental research as a backup for community parks.
- The proposed Park Development Fee, based on the calculation of the estimated cost of a 50 acre park, would be \$983/per dwelling unit. The applicant cannot request a reduction.

#### **Surrounding Cities Comparison**

City	Total Population (approximate)	Acreage/1000 population for Community Parks	Park Development Fee	Year OSMP Adopted
Kyle	46,874	13.2	\$600/dwelling unit	2016
Buda	16,449	17.8	\$40,000/acre of required parkland dedication.	2012
Boerne	17,106	5.85	Their current code does not have this requirement, but the draft UDC to be adopted in 2021 requires \$50,000/ acre of required dedication.	2017
San Marcos	63,509	The city does not have any community parks, as identified by the OSMP, but has 33 acres/1000 residents.	\$400/unit	2019

#### Conclusion

Based on direction from the Parks and Recreation Commission at the last several workshops regarding parkland dedication, staff and consultants have incorporated all requested changes, as well as made the amendments based on new population numbers, the increase in the cost for a community (or comparable) park, as well as the addition of the acreage for Rathgeber Park, and the Harrison Hills Greenbelt.

## **Planning Department Staff Report**

Item 2.

## **Requested Action**

Staff is recommending approval as presented.

## **Attachments**

Exhibit 1 – Draft Ordinance

#### CITY OF DRIPPING SPRINGS

ORDINANCE No.	
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#### PARKLAND DEDICATION AND PARK DEVELOPMENT ORDINANCE

AN ORDINANCE REPEALING ARTICLE 28.03 AND ADOPTING A REVISED ARTICLE 28.03 PARKLAND DEDICATION IN THE CITY OF DRIPPING SPRINGS CODE OF ORDINANCES CHAPTER 28; ENABLING THE CITY TO GAIN AND MAINTAIN CERTAIN ATTRIBUTES OF PARKLAND; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; AMENDMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

- WHEREAS, the City Council of the City of Dripping Springs ("City Council") seeks to gain and maintain parkland in the City of Dripping Springs, Texas ("City") and its Extraterritorial Jurisdiction ("ETJ"); and
- **WHEREAS**, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and
- **WHEREAS**, pursuant to Texas Local Government Code Chapter 212, the City has authority to regulate subdivisions; and
- **WHEREAS**, it is hereby declared by the City Council that recreational areas in the form of neighborhood parks and community parks are necessary and in the public's welfare; and
- WHEREAS, the only adequate procedure to provide for parks is to integrate such requirements into the planning and development of property or subdivisions in the City and its ETJ, whether such development consists of new construction on vacant land or rebuilding and remodeling of structures on existing property; and
- **WHEREAS**, existing parks in the City currently serve the needs of several neighborhoods located within the city limits and the ETJ, and are located within an approximate one-half to five-mile radius of City residents and ETJ users; and
- **WHEREAS,** Founders Memorial Park and Sports and Recreation Park provide amenities that are typical in community parks, providing services to users in the city and ETJ alike due to the absence of community park facilities within the ETJ. Together,

- neighborhood parks and community parks can meet more of the recreational needs of residents; and
- **WHEREAS**, this amendment is adopted to provide recreational areas in the form of neighborhood park facilities and community park facilities as a function of the subdivision and site development ordinance of the City of Dripping Springs and its ETJ; and
- **WHEREAS**, the costs associated with development and maintenance of neighborhood and community parks should be borne by the landowners of residential property who, by reason of the proximity of their property to such parks, shall be the primary beneficiaries of such facilities; and
- **WHEREAS**, the requirements within the ordinance are adopted to affect the purposes stated above; and
- **WHEREAS**, the City Council finds that the amendments imposed by this Ordinance are reasonable, necessary, and proper for the good government of the City; and
- WHEREAS, the City Council had a meeting and a public hearing on \_\_\_\_\_\_\_\_, 2020 and recommended approval; and
- **WHEREAS**, the City Council finds that the amendment proposed is reasonable, necessary, and proper for the good government of the City of Dripping Springs.

# NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Dripping Springs, Texas:

#### 1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

#### 2. AMENDMENT

Article 28.03 as currently adopted is repealed. A new Article 28.03: Parkland Dedication and Park Development of the City of Dripping Springs Code of Ordinances is hereby adopted so to read in accordance with *Attachment "A"*, which is attached hereto and incorporated into this Ordinance for all intents and purposes.

#### 3. REPEALER

To the extent reasonably possible, ordinances are to be read together in harmony. However, all ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of

this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

#### 4. **SEVERABILITY**

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

#### 5. CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

#### 6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication of caption.

#### 7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the day of, 2021, by a vote of (ayes) to (abstentions) of the City Council of the City of Dripping Springs, Texas.
CITY OF DRIPPING SPRINGS:
<i>by</i> :
Bill Foulds, Jr., Mayor
ATTEST:

Andrea Cunningham, City Secretary

## ATTACHMENT "A"



#### ARTICLE 28.03 PARKLAND DEDICATION and PARK DEVELOPMENT

#### Sec. 28.03.001 Title

This Ordinance shall be known and cited as the Parkland Dedication and Park Development Ordinance.

#### Sec. 28.03.002 Purpose

The purpose of this Section is to provide parks, open spaces, and trails that implement the Parks, Recreation, and Open Space Master Plan. The City of Dripping Springs City Council has determined that parks, open spaces, and trails are necessary for public welfare, and that the adequate procedure to provide this community amenities is by integrating standards into the procedures for planning and developing property.

This article is enacted to enable the City to gain and maintain the following attributes of parkland:

- 1) Enhancement of the community's quality of life, which embraces its livability, aesthetic integrity, and sense of community;
- 2) Ecological and environmental preservation, biodiversity, improving water quality, air cleansing, aquifer recharge, and flood control;
- 3) Scenic vistas unique to the Texas Hill Country that engage the park user in leisure recreation;
- 4) Facilities for active recreation and sporting events;
- 5) Places for engaging in passive recreation;
- 6) Economic contribution of parks and open spaces to the vitality of the city;
- 7) Promotes cultural, artistic and sporting endeavors;
- 8) Meets the goals of the Comprehensive Plan and the Parks, Recreation and Open Space Master Plan;
- 9) Provision of a fair and equitable park system, utilizing park amenities that are sustainable, durable and of high quality; and
- 10) Provision or enhancement of park connectivity throughout the city via linear parkland and greenways that create unimpeded wildlife corridors as well as house multimodal pedestrian access trails.

#### Sec. 28.03.003 Definitions

1) Rule of interpretation. Words and phrases used in this article shall have the meanings set forth in this section. Terms that are not defined below but are defined elsewhere in the Code of Ordinances or other documents as adopted by the city, shall be given the meanings set forth in the code. Words and phrases not defined in the Code of Ordinances shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense, words in the plural number shall include the singular number

- (and vice versa). The word "shall" is always mandatory, while "may" is merely directory. Headings and captions are for reference purposes only. Any reference to the City Parks Plan, City Open Space Plan, or General Parks Plan in this or any other ordinance or document is synonymous with the Parks, Recreation, and Open Space Master Plan.
- 2) **Applicant**. A person or entity who submits to the City of Dripping Springs an application for an approval required by this article. To be qualified as an Applicant under this article, the person or entity must have sufficient legal authority or proprietary interests in the land to commence and maintain proceedings under this article. The term shall be restricted to include only the property owner(s), or a duly authorized agent and representative of the property owner. In other jurisdictions, the term is sometimes referred to as the "developer", "subdivider", "builder", or other similar title.
- 3) **City**. The City of Dripping Springs, an incorporated municipality located in Hays County, Texas. Unless otherwise stated, the term includes both the city limits and the extra-territorial jurisdiction (ETJ).
- 4) **Concept Plan.** A drawing of the overall conceptual layout of a proposed development, superimposed upon a topographic map which generally shows the anticipated plan of development, and which serves as a working base for noting and incorporating suggestions of the City's administrative officers, the PRC, the P&Z, the City Council, and others who are consulted prior to preparation of the Preliminary Plat. In other jurisdictions, the term is sometimes referred to as a "preliminary site plan" or a "land study".
- 5) **Development.** The construction, reconstruction, conversion, structural alteration, relocation, renovation, or enlargement of any structure on land. The term also includes any mining, excavation, landfill, or land disturbance.
- 6) **Dwelling Unit (DU or DUs).** Any building, structure, or portion of a structure, which is designed, used or intended to be used for human occupancy as primary living quarters.
- 7) **ETJ.** The extraterritorial jurisdiction of the City.
- 8) **Fee-in-lieu**. A developer may request, and the City may approve, an option whereupon, developers may be required to contribute cash instead of parkland dedication and parkland development and is commonly referred to as "fee-in-lieu". In such instances, the fee-in-lieu amount required is equal to the fair market value of the required parkland acreage for dedication and the cost for park development as designated in the Methodology section of this article.
- 9) **General Parks Plan.** Statement of the suitability of the parkland in meeting the criteria for parks is outlined in this ordinance and a detailed description of any proposed improvements shall be in accordance with recommendations as outlined in the City's Code of Ordinances, as well as the Parks, Recreation, and Open Space Master Plan.
- 10) **Open Space.** Within Parkland, Open Space is parkland that is to be kept essentially unimproved and dedicated for the public or private use. The primary functions of this

type of parkland are the protection of hill country scenic vistas, protection of quiet rural lifestyle, and conservation of native wildlife. Open space may feature, but is not limited to, minimal improvements such as walking trails, picnic sites, and/or benches. Open space may include, but is not necessarily required to include, land restricted by conservation easements.

- 11) **Park Fund.** The fund in which fee-in-lieu and other park funds are deposited and which can only be used for the development, maintenance, or acquisition of parks, trails, and related facilities.
- 12) **Parkland.** Platted tract of land designated and used for recreation or open space.
- 13) **Parks and Recreation Commission (PRC).** Citizens' advisory body appointed by the City Council which acts generally in an advisory capacity to the City Council in the acquisition, development, utilization, operation, improvement, equipment and maintenance of all park playgrounds and recreational areas owned or controlled by the city. Described more fully in Article 2.04: Boards, Commissions and Committees: Division 3: Parks and Recreation Commission.
- 14) **Parks, Recreation, and Open Space Master Plan.** Guiding document for establishing the framework of a long-term, successful park system for the City of Dripping Springs. The document is updated every five years to ensure that the park system remains viable for the citizens of the city and it's ETJ.
- 15) **Park Service Area.** In accordance with the Parks, Recreation, and Open Space Master Plan, the City of Dripping Springs and ETJ are sectioned off into service areas. These service areas provide guidance for development of the park system.
- 16) **Park Trail.** Multiple-purpose trails located within parks. The focus of the trail is on recreational values and harmony with the surrounding natural environment. Trails shall accommodate a variety of activities, including pedestrians and/or bicyclists.
- 17) **Private Park/Recreation Facility.** Private park areas and recreational facilities are privately owned yet make a contribution to the overall public park and recreation system because they contribute to the leisure activities of the neighborhood or park service area in which they are located.

#### Sec. 28.03.004 Applicability and Parks, Recreation, and Open Space Master Plan

This article applies to all property within the city limits and the extraterritorial jurisdiction (ETJ). This article applies to applications for which City approval is sought under the City's subdivision ordinance and site development ordinance, as may be amended. The costs associated with development and maintenance of neighborhood and community parks should be borne by the landowners of residential property, who, by reason of the proximity of their property to such parks, shall be the primary beneficiaries of such facilities. The requirements within the ordinance are adopted to affect the purposes stated above.

- 1) The guiding document for all park and recreation development will be the most current Parks, Recreation, and Open Space Master Plan and any updates of the plan which occur from time to time, based on input from the community and approval by the City Council of Dripping Springs. Determination of acceptability of a proposed neighborhood park dedication and development and/or for a proposed community park dedication and development or cash-in-lieu is based upon the City of Dripping Springs Parks, Recreation, and Open Space Master Plan, as may be amended from time to time.
- 2) Neighborhood parks are the cornerstone of the park system and serve as the recreational and social focus of the neighborhood. Focus is on informal active and passive recreation. These parks are typically ½ to ½ mile distance from all areas it serves and uninterrupted by non-residential roads and other difficult barriers.
- 3) Community parks typically serve an area within a two-mile radius and are designed to serve both active and passive leisure needs of residents. Most users come from surrounding areas larger than what a neighborhood park typically serves. Community parks are located within park service areas established by the City.
- 4) Existing parks in Dripping Springs currently serve the needs of several neighborhoods located within the city limits and in the ETJ and are located within a one-half- to five-mile radius (approximate) of Dripping Springs residents and ETJ users. Founders Memorial Park and Sports and Recreation Park provide amenities that are typical in community parks, providing services to users in the city and ETJ alike due to the absence of community park facilities within the ETJ. Together, neighborhood parks and community parks can meet more of the recreational needs of residents.
- 5) The methodology is the formula that is used to determine the requirement for acreage to be dedicated per dwelling unit, fees required in lieu of the dedication of parkland, number of acres required per dwelling unit to meet the criteria of parkland dedication, as well as the Park Development Fee.

#### Sec. 28.03.005 Exemptions for Certain Projects

- 1) Statutory exemptions. Properties that are subdivided for residential use where the lots are greater than five (5) acres, and no other public improvements are required, are not subject to the required dedication of parkland or open space.
- 2) Small projects. Subdivisions and site developments generating five (5) Dwelling Units or fewer are exempt from the dedication requirements in this article. Applicants may not attempt to utilize this exemption by separating the project into a series of smaller projects. The exemption authorized by this Section may only be utilized once and may not apply to subsequent divisions of the property. This exception applies to replats that do not increase the dwelling units for the subdivision by 5 or more.
- 3) Historic District. Properties located within the Historic District are exempt from parkland dedication requirement, unless more than 25 dwelling units are proposed.

#### Sec. 28.03.006 Parkland Dedication and Development Methodology

- 1) Parkland Dedication and Parkland Development Calculations.
  - a) For the purpose of this Section, parkland dedication and parkland development calculations reflect the maximum possible land dedication, parkland development, and fee-in-lieu of land dedication allowable. The City, at its option, may reduce the required land dedication and fee-in-lieu of payment if other opportunities are deemed worthy and suitable for parks or trails in accordance with the Parks, Recreation, and Open Space Master Plan.
- 2) Basis for Current Level of Service.
  - a) Parkland dedication and development fees are based on the current level of park service for the greater Dripping Springs area. This park service area is defined as the same geographic service area for the Dripping Springs Independent School District (DSISD). The dedication and fee requirements are subject to change whenever the Parks, Recreation and Open Space Master Plan is updated, whenever the U.S. Census Persons Per Household or other population estimates are revised and/or in conjunction with annual changes in land values or costs for park development.
  - b) According to the Dripping Springs Independent School District Demographic Update, which was done Spring 2019, and prepared by Population and Survey Analysts, the average number of households in the DSISD/City of Dripping Springs park service area is 13,701<sup>A</sup>. According to the 2019 U.S. Census Bureau<sup>B</sup>, the average number of persons per owner occupied household in the greater Dripping Springs area is 3.03 persons per household (PPH) and is referred to as the Dwelling Unit or DU (Sec. 28.03.003 Definitions). The estimated population 2019 projection for the Drippings Springs park service area is 41,514<sup>C</sup>.
  - c) References for Data.
    - i. A. The DSISD student projection for the 2020-2021 school year is 7,810 students per the Dripping Springs Independent School District Demographic Update Spring 2019. That same publication estimates that there is a weighted average of 0.57 students per single family home. This projects to 13,701 homes in the Dripping Springs park service area.
    - B. https://www.census.gov/quickfacts/fact/table/drippingspringscitytexas,US/P ST045219
    - iii. C. -31,701 homes multiplied by 3.03 persons per household = 41,514 population.
    - D Source: City of Dripping Springs Parks, Recreation and Open Space Master Plan 2014-2024.

3) Rationale for Parkland Dedication and Park Development Fees.

a)

Current Level of Service		
Population (City & ETJ)	41,514 (based on DSISD Service area)	
Total Existing Parkland	590.99 acres	
<b>Total Persons Per Acre</b>	70 People	
Land Dedication	n Requirements	
Persons per DU	3.03 (2019 Census)	
Calculation	41,514/590.99 = 70 people per acre of parkland; 70 people/3.03 PPH = 23.10 or 23 DU	
Dedication Criteria	1 acre of parkland/23 Dwelling Units	
Fee-in-Lieu of Land Requirements		
Average Cost per Acre	Market Rate, determined by an appraisal performed at the time of the request	
Dwelling Unit	Market Value Per Acre for each required acre of dedication (1 acre/23 DUs)	
Park Develo	opment Fee	
Cost of 50 Acre Park	\$6,739,129	
Number of persons per active recreation community parks	20,757	
Calculation	\$6,739,129/20,757 = \$324/person; \$324 x 3.03 PPH	
Fee Per Dwelling Unit	\$983	

- b) The fee model for an active recreation park in Dripping Springs is based on a fifty (50) acre park comparable to a community park as designed in the Dripping Springs, Parks, Recreation and Open Space Master Plan.
- c) The model estimates a development cost of \$6,739,129.
- d) The park development budget is required to be equal to or greater than the Park Development Fee required and must be approved by the Parks and Recreation Commission and City Council. The park development costs greater than the park development fee is not transferable to other development projects.
- e) If the applicant's proposed development is in a park service area that identifies a future community or active use park, the City may request that the applicant dedicate land for the park. In that case, an offset may be considered against the required fee-in-lieu of land required.

#### Sec. 28.03.007 Dedication of Public Parkland Required.

- 1) Residential Dedication Requirements.
  - a) An applicant who subdivides or plats land under the city's subdivision ordinance, excluding replats, amending plats, and minor plats that do not increase the subdivision's density by more than 5 dwelling units, shall provide for the dedication or designation of land suitable for parkland and recreation purposes.
  - b) Land dedicated as a requirement of this ordinance shall be suitable for parkland and recreation purposes.
  - c) The minimum acreage of Public Parkland required shall be as follows:
    - i. One (1) acre for each 23 dwelling units, or fraction thereof.
    - ii. Residential subdivisions with fewer than 23 dwelling units shall dedicate five percent (5%) of overall acreage of the property to be subdivided as public parkland.
- 2) The land to be dedicated shall form a single lot with a minimum of one (1) acre required.
- 3) Exemptions.
  - a) When the developer/subdivider is proposing to dedicate the required acreage to satisfy the Public Parkland dedication requirements, but not as a single lot, the Parks and Recreation Commission may make a recommendation to City Council to approve the parkland dedication if they find that it meets the intent of the code, and the lots have access from a public right-of-way.
  - b) A developer shall make a financial contribution in accordance with 28.03.006, and the City's Adopted Fee Schedule, in lieu of dedication of Public Parkland when:
    - i. No portion of the tract of land is located within the City limits; or

- ii. Less than one (1) acre of land would be required to satisfy the Parkland dedication requirements.
- 4) The rate required for the financial contribution shall be in accordance with the adopted fee schedule in accordance with the Methodology in 28.03.006, provided herein. The fee shall be reviewed on annual basis to ensure accuracy and value.

#### Sec. 28.03.008 Criteria for Dedication.

- 1) Any land to be dedicated to meet the requirements of this Section shall be suitable for public parks and recreational activities as determined by the City Administrator or their designee, and comply with the following standards and requirements:
  - a) The Parkland lot shall be centrally located within the development, when practical.
  - b) Where residential subdivision is proposed to be developed in phases, the Parkland lot shall be located within the first phase of the development. If the required Public Parkland is proposed to be outside of the first phase, the first phase may be approved provided that fee-in-lieu of dedication is paid for the number of dwelling units within that first phase. In this event, the fee paid may be credited toward the required Parkland Dedication Fee for the subsequent phase(s) of the development.
  - c) The Parkland lot shall have a minimum lot width and street frontage of 30-feet. When practicable, the Parkland lot shall be a multi-frontage lot.
  - d) The Parkland Lot shall provide on-site parking or be located along a street where on-street parking may be accommodated on both sides of the street.
  - e) A minimum of fifty percent (50%) of the Parkland lot shall not exceed a twenty percent (20%) grade. A slope analysis exhibit shall be provided to the City Engineer.
  - f) Areas within the FEMA or calculated 100-year floodplain may be dedicated in partial fulfillment of the dedication requirement not to exceed fifty percent (50%). When area within the floodplain is proposed to be dedicated, a minimum of two acres of land, and the frontage of the property where it is accessed from public right-of-way shall not be located within the FEMA or calculated 100-year floodplain.
  - g) Parkland lots with the following conditions shall not be accepted unless recommended by the Parks and Recreation Commission, and approved by City Council:
    - i. The lot is primarily accessed by a cul-de-sac.
    - ii. The lot is hindered by utility easements or similar encumbrances that make development of the land unfeasible. This does not include required public utility easements required by the subdivision ordinance.
    - iii. The lot is encumbered by sensitive environmental species or habitat areas.

- iv. The lot contains stormwater facilities. Where stormwater facilities are proposed, stormwater facilities must be designed as a park amenity, to include trails, benches, and opportunity for recreation.
- h) A minimum of two-inch water service line and six-inch gravity wastewater service line shall be provided at one of the property lines in a location approved by the City Engineer. This provision can be waived if water/wastewater is not within a reasonable distance from the property, as determined by the City Engineer.
- i) Sidewalks and trails shall be provided along all street frontages, and trails shall be provided in accordance with the Master Trails Plan, as well as all criteria found in the City's Subdivision Ordinance.
- 2) Alternative Site and Development Standards.
  - a) Alternative design standards for Public Parkland may be proposed and submitted to the Planning & Development Department, provided the intent of the requirements of this Section are met.
  - b) Prior to submitting an application for development where alternative site and development standards are requested, the applicant shall complete the following:
    - i. Provide a letter to the Planning & Development Department that details the alternative design for Parkland dedication and why it is equal to or better than the minimum standards; and
    - ii. Conduct a site visit with the Planning & Development Department or their designee to review the proposal.
  - c) The Planning & Development Department shall review the alternative design based on Section 28.03.007, Dedication of Public Parkland Requirement, and Section 28.03.008, Criteria for Dedication, and present the alternative design to the Parks and Recreation Commission for recommendation to City Council for final approval.
    - i. The Parks and Recreation Commission shall approve, approve with conditions, or disapprove the request.

#### **Sec. 28.03.009 Amendments.**

Any increase in density or a modification to an approved parkland dedication plan and/or subdivision, or a modification that would have otherwise required more parkland to be dedicated, shall be required to dedicate additional parkland in accordance with this Ordinance, pay fee-in-lieu, or apply for Alternative Site and Development Standards as if it were a new application. If a property owner is requesting to modify an approved parkland dedication plan, they shall submit a new application with the requested changes, an explanation regarding the reason for the change, and the proposed new plan, subject to review by the Parks and Recreation Commission, and approval by City Council.

#### Sec. 28.03.010 Park Development Fee.

- 1) In addition to the dedication of Public Parkland or fee-in-lieu, a developer shall pay a Park Development Fee to meet the need for the active recreation parks. According to the city's PROMP, the city has two (2) community parks, which are servicing the entire population as described in 28.03.006. The Park Development Fee is meant to provide active recreation parks and sports field options, and/or provide trails that connect park users to the existing community parks.
- 2) The amount for the Park Development Fee shall be in accordance with the adopted fee schedule and based on the analysis as explained in the Methodology in Section 28.03.006.

#### Sec. 28.03.011 Fee-in-Lieu of Dedication

- 1) When the city deems existing parkland to be of a sufficient quantity (in the park service area in which the development is located), unacceptable, unavailable, or unsuitable based on the standards established by this article for park purposes, and subject to review by the City Council, fee-in-lieu of land shall be paid into the "park fund" established by the city. Such money shall be paid in accordance with the Methodology in Section 28.03.006, as well as the criteria of this ordinance.
- 2) The value of the parkland shall be calculated as the average estimated fair market value per acre of the land being subdivided within twenty (24) months of application for plat or site development at the time of preliminary plat approval. The appraisal shall be performed by a State of Texas certified real estate appraiser, mutually agreed upon by the City and the Developer/Owner and paid for by the Applicant.
  - a) If the city deems it acceptable based on the circumstances, the Applicant may dedicate, or designate parkland acreage combined with cash. The cash contributions shall be paid at or prior to the final plat or site plan approval, whichever is most applicable to the project.
  - b) Whether the city approves parkland dedication or elects to require fee-in-lieu thereof, or a combination of both, shall be determined by consideration of the following:
    - i. The natural features, access and location of land in the subdivision available for dedication;
    - ii. The size and shape of the subdivision and land available for dedication;
    - iii. The compatibility of dedication with the city's Parks Recreation, and Open Space Master Park Plan; and
    - iv. The location of existing and proposed park sites, trails and greenways.

#### Sec. 28.03.012 Credit for Private Parks.

- 1) Where privately-owned and maintained parks or other recreation facilities with non-exclusive private amenities are proposed, the City Administrator, after recommendation from the Parks and Recreation Commission, and approval from City Council, may grant a credit up to twenty-five percent (25%) of the required Public Parkland dedication amount and/or fee-in-lieu.
- 2) Privately-owned and maintained parks or other recreational facilities shall meet the following minimum standards:
  - a) The park or recreational facility shall have a minimum lot area of two acres.
  - b) The park or recreational facility shall include the minimum number and type of facilities outlined in 28.03.010.
  - c) The park or recreational facility shall comply with the Parks, Recreation, and Open Space Master Plan, and other applicable City regulations.
- 3) Privately-owned and maintained parks or other recreational facilities for a single-family, two-family, townhome, or detached multi-subdivision shall be identified on the Subdivision Plat as a private open space lot.
- 4) Privately-owned and maintained parks or other recreational facilities shall be owned and managed by a mandatory Homeowners Association (HOA) or Property Owners Association (POA), or similar permanent agency, and subject to restrictive covenants that state the following:
  - a) The land shall be utilized for Parkland or open space in perpetuity.
  - b) Each property owner within the subdivision encumbered by the restrictive covenants shall be required to pay dues and/or special assessments for the maintenance of the private park or recreation facility.
  - c) If the responsible agency dissolves, cannot fulfill its obligations or elects to sell, transfer, or otherwise divest itself of the land, the City shall have the right of first refusal on acquiring the property. If the City elects to acquire the land, said land shall be transferred at no cost to the City and in accordance with the City's regulations on Dedicating Parkland.
  - d) The cessation of the privately-owned and maintained park or other recreational facility shall be prohibited until such time as the declarant cedes control of the responsible agency to purchasers of properties within the subdivision, and then only upon amendment to the restrictive covenants approved by three-fourths of the members of the responsible agency.

#### Sec. 28.03.013 Method of Dedicating Parkland

1) Land to be dedicated for Public Parkland shall be identified on the Preliminary Plat; Final Plat; Subdivision Construction Plans; and Site Plan, when applicable. When construction of park improvements and/or private parks is proposed, all amenities shall be identified

on the Subdivision Construction Plans or Site Plan, as applicable. Fiscal surety is the amount equal to the Park Improvement Fee shall be provided prior to approval of Subdivision Construction Plans or Site Development Plan, as applicable, for the park improvements on Public Parkland.

- 2) Prior to acceptance of the Public Parkland, the following conditions shall be met:
  - a) Land shall be in good condition, including the removal of all debris and dead plant materials, and utility services, sidewalks, and other public improvements installed. Any land disturbed by activities not related to park development shall be restored and the soil stabilized in a method approved by the City Engineer in accordance with the requirements of this Code.
  - b) Parkland Development Fee shall be paid.
- 3) Prior to recordation of the Final Plat, the following conditions shall be met:
  - a) Land accepted for dedication under the requirements of this Section shall be conveyed by warranty deed, transferring the property in fee simple to the City of Dripping Springs, Texas, and shall be free and clear of any mortgages or liens at the time of such conveyance.
  - b) A copy of the warranty deed and other Parkland dedication documents, as outlined in the City's Code of Ordinances, shall be provided to the Planning & Development Department prior to plat submittal.

#### Sec. 28.03.014 Park Fund

- 1) A separate fund entitled "Park Fund" has been created to hold in trust money paid to be used solely and exclusively for the purpose of purchasing and/or improving public parks and recreational lands, and shall not be used for maintaining or operating park facilities or for any other purpose.
- 2) Where financial contribution is received in lieu of land dedication, the financial contribution and Park Development Fee shall be expended on park maintenance or improvements to park facilities.
- 3) The City Council, based upon recommendation of the Parks and Recreation Commission, shall determine whether there are sufficient funds to acquire public Parkland and/or construct improvements. In making a determination for the acquisition of land, the conditions outlined in 28.03.007 shall be taken into consideration.

#### Sec. 28.03.015 Land Dedication for Park Trails

Land dedication of park trail corridors within parks shall be a high priority, in accordance with the most recently adopted Parks, Recreation, and Open Space Master Plan, the City's adopted trails plan, and the Transportation Master Plan, as may be amended. Applicants are responsible for preserving the natural character of the trail corridors and dedicating the required right-of-

way. Right-of-way dedication or easement size may vary due to the site's physical characteristics.

A partial reduction or complete fee waiver in the amount of the park improvement fee may be considered by City Council, if the applicant proposes a plan to construct public park trails that will connect to the City-Wide Trails System in order to unite neighborhoods to all parks within the City and the ETJ to facilitate options for park access. If the park trail or any portion of the park trail is within areas shown on the City-Wide Trails Plan, the Applicant may be required to construct park trails or other park amenities and may choose to waive a portion of the required fee at the City's sole discretion. Information specific to the City-Wide Trails Plan can be found in the adopted City of Dripping Springs City-wide Trails Plan. Prior to City Council considering this proposal, the applicant shall provide a cost estimate, subject to approval by the by the City Engineer, prior to being placed on a Parks and Recreation Commission agenda for recommendation, and City Council for final action.

#### Sec. 28.03.016 Agricultural Facility Fee

- 1) Use of fee.
  - a) The Ag Facility Fee imposed pursuant to the provisions of this article is limited to funding the acquisition, development, improvement and/or maintenance of community agricultural facilities as identified in the city's general plan as adopted by the city council and as may be amended from time to time. The city is authorized to make appropriations to one or more city funds to pay for agricultural facilities owned and operated by the city or a designated entity pursuant to an interlocal agreement.
- 2) Payment of fee or land dedication required.
  - a) An applicant who subdivides or plats land under the city's subdivision ordinance (excluding replats that do not increase the subdivision's dwelling units by 5 or more, or plat amendments), as may be amended, shall provide for community agricultural facilities by one or a combination of more than one of the following means:
    - i. Payment to the city of an Ag facility fee in accordance with the schedule of fees adopted by city council.
    - ii. Dedication of real property (in fee simple or through a perpetual public surface easement) to the city or an entity designated by the city for Ag facility related purposes.
- 3) Dedication and/or improvement in lieu of fee. In lieu of payment of all or a portion of the Ag facility fee or land dedication described in this section, the following may be accepted by the City Council:
  - a) Dedication of improvements. In lieu of payment of all or a portion of the Ag facility fee, improvements to an existing agricultural facility may be dedicated to the city for recreational purposes. Whenever a developer determines to dedicate improvements in lieu of payment of the Ag facility fee, a written application shall

- be made to the city administrator describing the improvements to be made to receive credit for the local Ag facility fee. The city administrator shall prepare a report to the City Council regarding the proposed dedication of improvements.
- b) Report to City Council. The report to the city council from the city administrator shall indicate whether the following requirements have been met and shall make a recommendation regarding the proposed dedication of improvements:
  - i. The improvements to be dedicated are for a community agriculture facility identified in the city's general plan.
  - ii. The improvements to be dedicated are valued at the same or more than the Ag facility fee or portion thereof which would otherwise be imposed on the development.
- 4) Time of Payment. Fees required by this section shall be paid prior to approval of the final plat.
- 5) Exemptions. The following are exempt from the application of this section:
  - a) Applicants developing subdivisions that allow residents to keep livestock and farm animals on individually owned, single-family residential lots in the subdivision.
  - b) Applicants developing subdivisions that include agricultural facilities located in the subdivision that shall be available to residents of the subdivision.
  - c) Applicants developing subdivisions that are for solely nonresidential uses.
  - d) Applicants that are city, county, state or federal government agencies.

Appeals. Any person aggrieved by the computation of fees pursuant to this section shall have the right to appeal to the City Council. The appeal shall be taken not later than thirty (30) days from the date the person is informed of the computation of the fees under this section. Failure to appeal within the thirty-day period shall be deemed a waiver of all rights of appeal under this section.



## STAFF REPORT

## **City of Dripping Springs**

#### **PO Box 384**

#### **511 Mercer Street**

**Dripping Springs, TX 78602** 

**Submitted By:** Kelly Schmidt, Parks & Community Services Director

**PRC** 

December 7, 2020

Meeting Date: Agenda Item

**Wording:** 

Discuss and consider approval of Eagle Scout Project to donate the Design, Funding, Construction/Installation of a Chimney Swift Tower at DSRP.

Agenda Item Requestor:

Kelly Schmidt

Summary/Background: The Parks and Community Services department works with many scouts to

provide projects that assist them with achieving distinguishing honors

throughout their scouting careers.

Alexander Seshan has approached the city with a request to have the Parks and Community Services department and more specifically Dripping Springs Ranch Park to be the beneficiary of his Eagle Scout Project. Details and specifics of his project are attached as supplemental information to this report.

Alexander has reached out to DSRP's Master Naturalist representative Connie

Boltz whom advised him on the selection of his project.

**Staff** 

Staff recommends approval as presented.

**Recommendation:** 

**Attachments:** 1. Navigating the Eagle Scout Service Project

Eagle Scout Presentation
 Completed Donation Form

4. Eagle Scout Proposal

5. Construction Materials List (Home Depot)

**Next Steps/Schedule:** Present to City Council December 8, 2020

# **Navigating the Eagle Scout Service Project**

Information for Project Beneficiaries

#### **Thank You and Congratulations**

Congratulations on your selection as an Eagle Scout service project beneficiary, and thank you for the opportunity you are making available to an Eagle Scout candidate. Support from community organizations is important to Scouting—just as important as Scouting's contributions are to the community. Scouts provide important services, and benefiting organizations such as yours provides a vehicle for personal growth.

#### The Eagle Scout Rank and the Service Project

Service to others is an important part of the Scout Oath: "... to help other people at all times." Each year tens of thousands of Scouts strive to achieve the coveted Eagle Scout rank by applying character, citizenship, and Scouting values in their daily lives. One of the rank requirements is to plan, develop, and give leadership to others in a service project helpful to any religious institution, school, or community. Through this requirement, Scouts practice what they have learned and gain valuable project management and leadership experience.

#### **Typical Projects**

There are thousands of possible Eagle Scout projects. Some involve building things, and others do not. There have been all kinds: making birdhouses for an arboretum, conducting bicycle safety rodeos, constructing park picnic tables or benches, upgrading hiking trails, planting trees, conducting well-planned blood drives, and on and on. Other than the general limitations noted below, there are no specific requirements for project scope or for how many hours are worked, and there is no requirement that a project have lasting value. What is most important is the *impact or benefit* the project will provide to your organization. In choosing a project, remember it must be something a group with perhaps limited skills can accomplish under the leadership of your Eagle Scout candidate. In order to fulfill the requirement, the *Scout* must be the one to lead the project. Therefore, it is important that you work with the Scout and not with the Scout's parents or leaders.

#### **Project Restrictions and Limitations**

- Fundraising is permitted only for facilitating a project. Efforts that primarily collect money, even for worthy charities, are not permitted.
- Routine labor, like a service Scouts may provide as part of their daily lives such as mowing or weeding a church lawn,
  is not normally appropriate. However, if project scale and impact are sufficient to require planning and leadership,
  then it may be considered.
- Projects are not to be of a commercial nature or for a business, though some aspects of a business operation provided as a service, such as a community park, may qualify.
- The Scout is not responsible for any maintenance of a project once it is completed.

#### **Approving the Project Proposal and Project Scheduling**

Once a potential project is identified, you must approve your Scout's proposal. Regular communications with the Scout can make this quick and easy, but be sure you have both discussed and considered all aspects of the project to ensure your Scout has a clear understanding of your expectations and limitations. Keep in mind the Scout's proposal is merely an overview—not a comprehensive plan.

Some projects may take only a few weeks or months to plan and carry out, while others may take longer. Scouts working toward the Eagle rank are typically busy, so scheduling flexibility may be important. The proposal must also have several approvals, besides yours, before project planning occurs and work begins. Therefore, if a proposed project must be completed by a certain rapidly approaching date, it may be a good idea to consider something different. Remember, too, that all work must be completed before the Scout's 18th birthday.

#### **Approving Project Plans**

After the proposal is approved by the BSA local council, your Scout must develop a plan for implementing the project. Before work begins, you should ask to see the plan. It may come in any format you desire or are willing to accept. It could even be a detailed verbal description. That said, the BSA includes a "Project Plan" form in your Scout's Eagle Scout Service Project Workbook, and we recommend that you ask your Scout to use it. If in your plan review you have any concerns the project may run into trouble or not produce the results you want, do not hesitate to require improvements before work begins.

#### Permits, Permissions, and Authorizations

- If the project requires building permits, etc., your Scout needs to know about them for planning purposes. However, your organization must be responsible for all permitting. This is not a duty for the Scout.
- Your organization must sign any contracts.
- If digging is involved, it is your responsibility to locate, mark, and protect underground utilities as necessary.
- If you need approval from a committee, your organization's management, or a parent organization, etc., be sure to allow additional time and let the Scout know if their help is needed.

#### **Funding the Project**

Eagle service projects often require fundraising. Donations of any money, materials, or services must be preapproved by the BSA unless provided by your organization; by the Scout or the Scout's parents or relatives; or by the Scout's unit or its chartered organization. The Scout must make it clear to donors or fundraising event participants that the money is being raised on the project beneficiary's behalf, and that the beneficiary will retain any leftover funds. If receipts are needed, your organization must provide them. If your organization is not allowed to retain leftover funds, you should designate a charity to receive them or turn them over to your Scout's unit.

#### Supervision

To meet the requirement to "give leadership to others," your Scout must be given every opportunity to succeed independently without direct supervision. The Scout's unit must provide adults to assist or keep an eye on things, and your organization should also have someone available. The Scout, however, *must* provide the leadership necessary for project completion without adult interference.

#### Safety

Through the proposal and planning process, the Scout will identify potential hazards and risks and outline strategies to prevent and handle injuries or emergencies. Scouts as minors, however, cannot be held responsible for safety. Adults must accept this responsibility. Property owners, for example, are responsible for issues and hazards related to their property or employees and any other individuals or circumstances they would normally be responsible for controlling. If during project execution you have any concerns about health and safety, please share them with the Scout and the unit leaders so action may be taken. If necessary, you may stop work on the project until concerns are resolved.

#### **Project Completion and Approval**

After the project has been completed, your Scout will ask for your approval on their project report. The report will be used in the final review of the Scout's qualifications for the Eagle Scout rank. If the Scout has met your reasonable expectations, you should approve the project; if not, you should ask for corrections. This is not the time, however, to request changes or additions beyond what was originally agreed.

The Eagle Scout service project is an accomplishment a Scout will always remember. Your reward will be a helpful project and, more important, the knowledge you have contributed to a young Scout's growth.



## Attachment A

## City of Dripping Springs Donation Form

Date Form Completed: 11/22/20	
Name of Donor: Alexander Seshan	Address of Donor: 324 Sand Hills Ln.
Name of Donor's Representative (if diffe	rent than Donor):
Phone Number of Donor: 512-917-1072 alexander.seshan@outlook.com	Email Address of Donor:
Project for which Donation is made: Eag	gle Scout Project
Is this a Donation of: Labor/In-Kind Ser chimney swift tower built	vices? Cash? Materials? Other? A
State the estimated completion date of p	roject: Late March Early April
Description of Donation: A Chimney	
1000\$ and at least 150 hours of time.	on (including cost of materials and time): Around al, retail/wholesale, appraisal, fair market value,
other): Home Depot Prices	ai, retain wholesare, appraisar, rain market value,
Printed Name of Donor's Authorized Signetitle of Authorized Signee:Life Signature of Authorized Signee:Date Signed:11/_22/_20	Scout
City Use Only:  Donation Agreement Required:You City Administrator Approval:You Commission/Board Approval:You City Council Approval:You ACCEPTED ON BEHALF OF THE CIT by:	No No



## **Eagle Scout Service Project Proposal**



Eagle Scout candidate's full legal name Alexander Kurian Seshan

**Eagle Scout Service Project Name DSRP Chimney Swift Tower** 

#### **Eagle Scout Requirement 5**

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) The project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.

#### **Instructions for Preparing Your Proposal**

#### Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

- 1. It provides sufficient opportunity to meet the Eagle Scout service project requirement. You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
- 2. It appears to be feasible. You must show the project is realistic for you to carry out.
- 3. **Safety issues will be addressed.** You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
- 4. **Action steps for further detailed planning are included.** You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
- 5. You are on the right track with a reasonable chance for a positive experience.

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the *beginnings* of planning. Most of your planning will come with the next step, preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

Consider also, that if you submit your proposal too close to your 18<sup>th</sup> birthday, it may not be approved in time to finish planning and executing the project.

#### **Working with Your Project Beneficiary**

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

#### **Next Step: Your Project Plan**

Once your proposal is approved, you are **strongly encouraged** to prepare your project plan using the form in this workbook. Doing so increases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

#### **Beginning Work on Your Project**

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.

Proposal Page A Alexander Kurian Sesh

### **Contact Information**

Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to one another. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.

Eagle Scout Candidate						
Name: Alexander Kurian Seshan		Birth date: 4/29/06				
Email address: alexander.seshan@outlook.com	BSA PID number*: 132539803					
Address: 324 Sand Hills Ln.	City: Dripping Spr	rings	State:	Texas	Zip:	78737
Preferred telephone(s): 512-917-1072	Lit	fe board of revie	w date:			
*BSA PID No., found on the BSA membership card						
Current Unit Information						
Check one: Troop Crew Ship	Unit Number: 2					
Name of District: Sacred Springs		ame of Council:		Area Cou	ncil	
Unit Leader Check one: Scoutmaster	Crew Advisor	Skipper	•			
Name: Jaime Mitchell	Preferred telepho	ne(s): 512-461	-1596			
Address: 315 Moss Rose Ln.	City: Driftwood		State:	Texas	Zip:	78619
Email address: jaime.mitchell28@gmail.com						
Unit Committee Chair						
Name: Heather Evans	Preferred telepho	ne(s): 512-796	-5367			
Address: 120 Greenridge Ln.	City: Dripping Spr	rings	State:	Texas	Zip:	78620
Email address: hevans311@gmail.com						
Unit Advancement Coordinator (If your unit has a	one)					
Name: Donna Clark	Preferred telepho	ne(s): 512 <del>-</del> 584	-9681			
Address: 8409 Meadowview Drive	City: Austin	. ,	State:	Texas	Zip:	78737
Email address: dschmelt@earthlink.net						
Project Beneficiary (Name of religious institution, so	chool. or community	/)				
Name: City of Dripping Springs, Parks and Rec.	Preferred telepho		<b>-</b> 4725			
			78620			
Email address: kschmidt@cityofdrippingsprings.com						
Project Beneficiary Representative (Name of co		nroiect henefici	ary)			
Name: Kelly Schmidt	Preferred telepho		•			
Address: 511 Mercer Street	City: Dripping Spr		State:	Texas	Zip:	78620
Email address: kschmidt@cityofdrippingsprings.com					, 5525	
Your Council Service Center						
Contact name: Marisol Gonzales  Address: 12500 North IH 35	City: Austin	116(3). 312-920-		Toyas	Zip:	78753
	· •		State:	Texas	Zip.	70733
Council or District Project Approval Represent (Your unit leader, unit advancement coordinator, or council to the control of the control of the council of t	<b>tative</b> cil or district advance	ment chair may l	nelp you l	earn who	this will b	e.)
Name: William Jackson Preferred telephone(s): 831-750-0223						
ddress: City: State: Texas Zip:						
Email address: wrejack@earthlink.net						
<b>Project Coach</b> (Your council or district project approv	al representative ma	ay help vou learn	who this	will be.)		
Name: Nathan Miller	Preferred telepho					
Address: 169 Sullivan Ridge	City: Dripping Spr		State:	Texas	Zip:	78620
Email address: natehelp@vahoo.com	, FF3 eb.					

#### **Project Description and Benefit**

Briefly describe your project.

I will be building a chimney swift tower at DSRP. A suggestion by a Hays County Master Naturalist.

Attach sketches or "before" photographs if these will help others visualize the project.

Please click below to add images (JPEG, JPG, BMP, GIF, TIF, PNG, etc.)



**Empty** 



**Empty** 

Tell how your project will be helpful to the beneficiary. Why is it needed?

Chimney Swift towers will attract chimney swifts which are a threatened species. They also eat bugs that are harmful to the environment. The swift also eats invasive species such as the red imported fire ant and the clover leaf curiculio.

When do you plan to begin carrying out your project? As soon as I get permission from the Parks and Rec commitee.

When do you think your project will be completed? Depending on when I get approved, late March early April

#### **Giving Leadership**

Approximately how many people will be needed to help on your project?

At least 6 but I could use the whole troop.

Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:

From my troop and my family members will also help. Some of my friends might also attend when I invite them.

What do you think will be most difficult about leading them?

Having multiple people cooperate on the same task.

#### **Materials**

Materials are things that become part of the finished project, such as lumber, nails, and paint.

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, include basic dimensions such as 2 x 4 or 4 x 4.

In attached file. (These are uncut and some of them we would have to cut)

Supplies Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies, and garbage bags. What kinds of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

Bottles of water, snacks, tarps, trash bags, tape measure, working gloves, goggles and scrappy clothes. Lunch would be provided

#### **Tools**

Include tools, and also equipment, that will be borrowed, rented, or pul<del>cnuse</del>

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

Hammer, square, drill/screwdriver, saw, cement mixer.

**Other Needs** Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc.

What other needs do you think you might encounter?

I need a way to transport 1600 Lbs. of quick dry cement.

I need enough scouts or adults that are old enough to use a drill and table saw.

#### **Permits and Permissions**

Note that property owners should obtain and pay for permits.

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take? I need permission from the DS Parks and Rec committee which I will obtain in order to go through with the project.

#### **Preliminary Cost Estimate**

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated material, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter estimated (Include sales tax	expenses below: if applicable)	<b>Fundraising:</b> Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.
Materials:	\$650.00	
Supplies:	\$150.00	
Tools:		
Other:		
Total costs:	\$800.00	

#### **Project Phases**

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution, and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient.

- 1. Planning Planning out the how, where, why, and who
- 2. Preparing Looking at materials and supplies, going into deeper researching
- 3. Paperwork Getting all papers signed and filled out so the project is ready to move.
- 4. Groundwork Getting everything ready to bring to DSRP, eg. cutting lumber
- 5. Framework Bringing everything to DSRP and getting a working area set up
- 6. Building Putting everything together and getting the chimney swift tower up
- 7. Inspection Getting inspected by the Parks and Rec Committee, making sure everything is good
- 8. Completion Filling out the ending paperwork and closing out the project

Alexander Kurian Sest

#### Logistics

How will you handle transportation of materials, supplies, tools, and helpers?

Because of Corona there will be no car pooling so everyone will drive to DSRP which is a fairly short drive from the Parish Hall. I will bring the materials, supplies and tools in cars and I might have to ask to borrow trucks from a troop member to make it in 1 trip, if I'm not able to get a truck I'll take a couple trips to bring everything in a car.

#### Safety Issues

The Guide to Safe Scouting is an important resource in considering safety issues.

Describe the hazards and safety concerns you and your helpers should be aware of.

We will be using saws, drills and drivers which require gloves and glasses.

We are also operating during a pandemic so attendees will have to bring a mask along with gloves.

Make sure to wear closed toed shoes and stay hydrated because we will most likely be working in the sun depending on the weather.

#### **Project Planning**

You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.

List some action steps you will take to prepare your project plan. For example "Complete a more detailed set of drawings."

Get a good idea of where exactly in DSRP the Chimney Swift tower will be.

Draw a blueprint of the tower and where it goes.

Get a list of all the materials that I'll need.

#### **Candidate's Promise\*** Sign below before you seek the other approvals for your proposal.

On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 5. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Signed Wexander Sulfam D	ate
--------------------------	-----

Unit Leader Approval*		<b>Unit Committee App</b>	proval*
believe it provides impact worth and will involve planning, dev comfortable the Scout understand	d discussed it with the candidate. I y of an Eagle Scout service project, relopment, and leadership. I am ds what to do, and how to lead the t is monitored, and that adults or w him.	have reviewed this propose and I will do everything I devel of support we have	e is a Life Scout, and registered in our unit. I sal, I am comfortable the project is feasible, can to see that our unit measures up to the agreed to provide (if any). I certify that I our unit committee to provide its approval
Signed	Date	Signed	Date
Name (Printed)		Name (Printed)	

#### **Beneficiary Approval\*** This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) that we have agreed to. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required. Our Eagle candidate has provided us a copy of "Navigating the

#### **Council or District Approval**

11/22/2020

I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the Guide to Advancement, No. 33088. Lagree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach.

Eagle Scout Service Project, Information for Project Beneficiaries."

∐ Yes ☐ No			
Signed	Date	Signed	Date
Name (Printed)		Name (Printed)	

Proposal Page Alexander Kurian Ses

<sup>\*</sup> Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project proposal has been approved.

<sup>\*</sup>While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.

## Chimney Swift Tower (NATARAJAN Shared a List with You)



Item availability and in-store pricing is based on the Dripping Springs store.

List Subtotal: \$635.52 List Items: 20

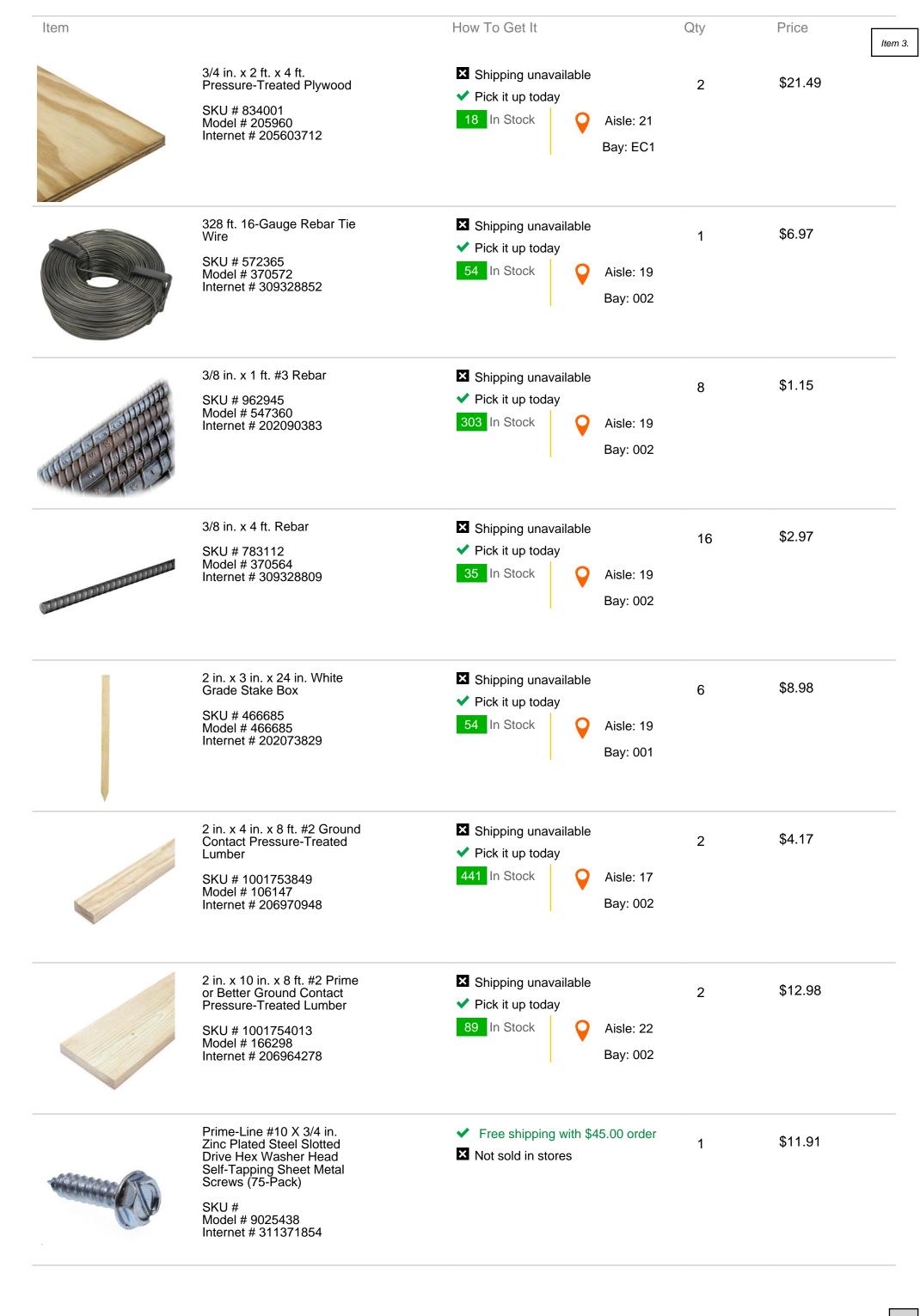
How To Get It Qty Price Item Amerimax Home Products ■ Shipping unavailable \$6.90 1 10 in. x 10 ft. Mill Finish Pick it up today Aluminum Roll Valley Flashing 7 In Stock Aisle: 20 SKU # 566802 Model # 68310 Bay: 008 Internet # 100054269 R-Matte Rmax R-Matte ■ Shipping unavailable \$15.77 2 Plus-3 3/4 in. x 4 ft. x 8 ft. R-Pick it up today 5 Polyisocyanurate Rigid Foam Insulation Board 92 In Stock Aisle: BW SKU # 464947 Model # W-N5075X Bay: 003 Internet # 100317820 Zinsser Bulls Eye 1-2-3 26 ✓ Free shipping with \$45.00 order \$61.26 oz. Turbo White X Not sold in stores Interior/Exterior Primer Spray (6-Pack) SKU# Model # 343746 Internet # 307939812 Rust-Oleum Stops Rust 12 Out of stock online \$25.62 1 oz. Protective Enamel Satin × Not sold in stores Almond Spray Paint (6-Pack) SKU# Model # 7758830 Internet # 204772396 WeatherShield 1 in. x 4 in. x ■ Shipping unavailable \$6.57 11 12 ft. Ground Contact Pick it up today Pressure-Treated Board 297 In Stock Aisle: 22 SKU # 1001753958 Model # 253915 Internet # 206973905 Bay: 002 Quikrete 80 lb. Concrete Mix ■ Shipping unavailable \$3.90 20 Pick it up today SKU # 169765 CONCRETE MIX Model # 110180 674 In Stock Internet # 100318511 Everbilt 1-1/2 in. x 72 in. ✓ Free shipping with \$45.00 order \$19.91 4 Plain Steel Angle with 1/8 in. Pick it up today Thick In Stock Aisle: 14 SKU # 365882 Model # 800957 Internet # 204225776 Bay: 020 WeatherShield 2 in. x 2 in. x ■ Shipping unavailable \$3.88 1 8 ft. #1 Pressure-Treated Pick it up today Lumber

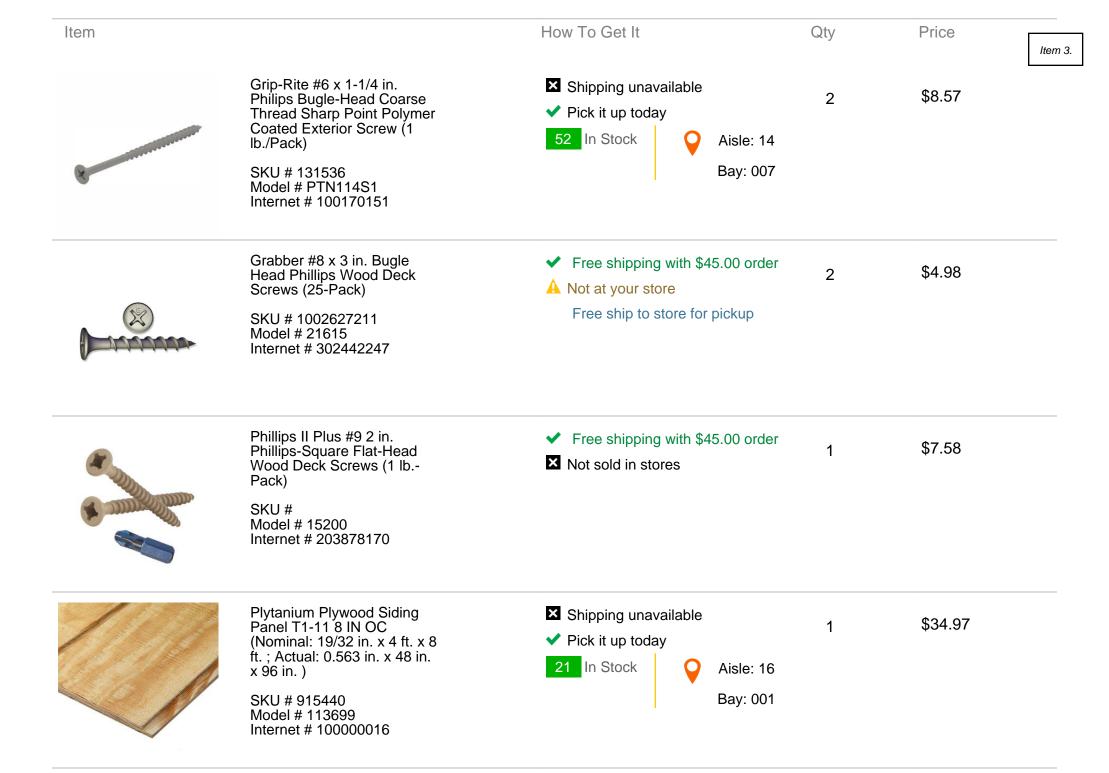


SKU # 302477 Model # 302477 Internet # 100023713 32 In Stock

Aisle: 22

Bay: 001





List Subtotal: \$635.52 List Items: 20

# Chimney Swift Tower DSRP

Alexander Seshan, Life Scout Troop 280, Freshman at DSHS

## Background on the Chimney Swift

The Chimney Swift is a threatened species of bird that eats harmful and invasive insects, such as the red imported fire ant and the clover leaf curriculo. The Chimney Swifts need towers because like all swifts they cannot perch. They can only climb vertical surfaces, so their nests have to be vertical like the picture below.



## The Chimney Swift Tower

The chimney swift tower is designed such that the chimney swift can fly down into the tower and build a nest on the inner sides of the tower. The tower has to be firmly in the ground. The tower must have protective side railing to prevent predators or humans from knocking the eggs down. The tower that I am proposing to build would be 12 ft. tall.



# Dripping Springs Ranch Park

## A map of DSRP

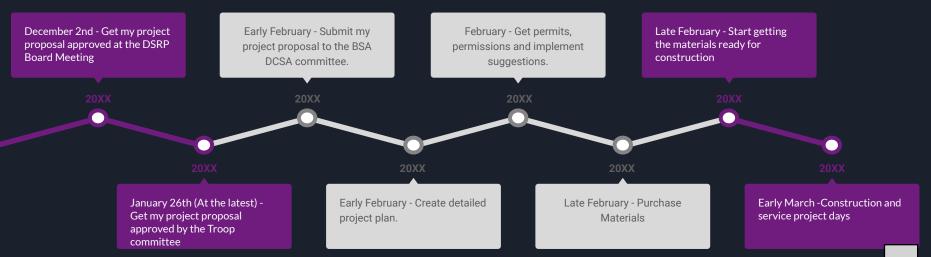


A bird viewing station at DSRP



A bluebird box at DSRP







## November 2020

#### Director's Monthly Report

SUBMITTED BY: Director, Kelly Schmidt & PCS Team

#### **PARKS**

#### Charro Ranch Park - Submitted by Sue Harding - Project Coordinator, Hays County Master Naturalists

On Saturday, November 14, 2020, 13 volunteers each spent 3 hours, 8:30-11:30am, on the following projects at the park: (All work involved invasive species removal, improvement of natural habitat, native plant seed dispersal, and/or maintenance of existing trails):

- 1) Hand pulled Johnson grass and Brazilian vervain invasives near the bridge. Plants were bagged up for disposal and stacked near the main trail head for disposal by the DS maintenance team.
- 2) Another invasive, KR bluestem, was weed whacked in select areas where in close contact with desirable native grass species such as seep mully and little bluestem.
- 3) The wildlife water bowl (water guzzler) on the east side of the park was found to be rusted through and the rainwater collection tank was found to be filled with water and sludge. A replacement pan will be purchased; the tank will be cleaned out on another workday.
- 4) Seeds of native plants (Texas mountain laurel, Lindheimer's senna, and Mexican flame vine) were scattered near the picnic area at the solstice circle. Some bur oak acorns (less than 6??) were distributed throughout the park.
- 5) Trash was picked up and bagged along the frontage road of the park, along Ranch Road 12.
- 6) The Oak Tree spur trail was weed whacked.
- 7) Some small cedars were removed and used to cover up one of the last remaining trenches from the oak wilt trenching of this past summer.
- 8) Many of the native plants of the demonstration garden were hand watered with a slow drip hose connected to the rainwater collection tank.
- 9) A small, crescent shaped, 3-4" tall caliche berm was formed at the entrance to the main trail leading off the parking lot to prevent erosion of the trail.

#### Dripping Springs Ranch Park & Event Center -Submitted by: Tina Adams – Event Center Manager



DSRP had a successful November. On November 7<sup>th</sup> & 8<sup>th</sup> we hosted our final Hunter Jumper DSRP Riding Show Series event with high turnout. The DSRP Team was very excited to welcome two new full-time staff members, Noah and Riley. Their previous work experience and dynamic personalities make them great choices for the Ranch Hand position. For the third year in a row we hosted the Ken McNabb Horsemanship Clinic, which was a huge hit. They have even confirmed their dates for next year already! To finish out the month, Ag Boosters put on their annual Fall Classic lamb,

goat, steer, and hog show this past weekend. Unfortunately, due to Covid things will be slowing down at the Event Center for December and January, with events postponing and being canceled. We have scheduled major arena maintenance for the first and second week of December to utilize the downtime. Meanwhile, park patrons are out enjoying the park and its amenities daily!

Submitted By: Connie Boltz- Hays County Master Naturalist - Project Coordinator DSRP. On November 12, 2020 HCMN planted 5 pigeon berry plants, a cherry Barbados, yaupon holly, burr oak, and moved a

possum haw tree. They also sowed Texas Sage and antelope horn seeds. These are all plants that are attractive to birds and butterflies. A few more plants will be added that provide berries and seeds for birds. These plants will be monitored and nurtured. It is difficult to monitor the efficacy of these plantings except via observation and anecdotal reporting in our visitor's log.

#### Founders Memorial Park | Swim & Skate

#### Park & Rentals

Patron traffic has increased significantly at Founders Park in the month of November. DSYSA wrapped up its flag football season and pavilion rentals are happening every weekend.

#### Pool

The pool continued to leak approximately 2" per day. A repair order has been placed on the schedule and will be completed at the end of December. Until then, the pool pumps have been turned off to decrease the leak water loss, conserve energy and cease chemical usage in the upkeep of an unused system.

Heaters will need to be replaced and upgraded to commercial grade so that the pool can be utilized for a longer seasonal run than has been the practice in the past. Also- thermal blankets and a blanket real will need to be purchased. In response to a demand by community user groups, staff is proposing an extension of the Founders Memorial Pool Season to April 2021 – October 2021 vs. Memorial Day to Labor Day which will extend the season from 3 months to 7 months. Annual 5-month shutdowns during the winter and early spring will allow for pool and facility annual improvements and the implementation of any extended maintenance projects that would impact pool operations.

Along with this goal, the Parks and Community Services department will be requesting that the full-time seasonal Pool Manager position (February – September) evolve into a full-time, benefited, year-round team member. In addition to managing the pool they will analyze, improve and develop needed Community and Aquatic programs. A revamped title from Pool Manager to Programs & Aquatics Manager is proposed. The position scope will continue to oversee pool operations & staff but will also include camp operations & staff as well as current and future programs that take place in Dripping Springs parks & facilities (DSYSA, DSASA, & future PCS programs).

#### Skate Park

On November 18, 2020 and Skate Park initiative + city staff introductory team meeting was held via zoom in anticipation of moving forward with the skate park construction project. Representative from the planning department, parks & community services department, building department and skate park initiative community members were present. The project is in discussions however has not received notice of funding from the pending HAYS County Bond Measure.

The skate park and its advocates continue to draw local and national support. Below is a letter from a supporter who has learned about one of the skate park advocates and is impressed with his passion and drive.

November 18,2020 Dear "Boss Man" Dennis Baldwin (As you were ferred to!: I follow Nifa Kaniga on social media. He is a remarkable human being. I have learned a lot from his open, honest and sincere invitations to talk about difficult topics. It was on his social media site that I learned about the Skate Park project. As I said to him in a brief message, I want to but I am an educator, a mother, a daughte a wife, and a believer in the inherent good embodies this acodness & a teacher. I redognize the power a single person transformation of another can have on the another. I live in rural Vermont. Also a very homogeneous space in terms of race. However, graw up poor in the late 60's in New in a predominantly immigrant neighborhood. I've seen of the intersection of rate & to life & unspire I the almographics of your community acknowledge that I do , not "know" Nifa. Shill xpenence the impact he makes + this very small contribution to the

skate park that he i others are working so hard to bring to life. And, if you have contact with Nifa, please share m good wishes i appreciation for his presence in this world. I have been sent of luck!

Anna Berry



Rathgeber Natural Resource Park (Pending) Nothing to report.

Sports & Recreation Park Light project still under review.

Veterans Memorial Park & Triangle Nothing to report.

#### **COMMUNITY SERVICES**

#### Bird City Texas:

The application will be submitted the first week of December. The Bird City Committee has worked very hard and collaboratively to see it through this year and deliver the highest standards of commitment. Here is the application format and the list of our categories and events that we have accomplished as a city and community stakeholders. Some actions below are also activities that we're committed to collaborating on and implementing during the certification period July 2019 - 2023.



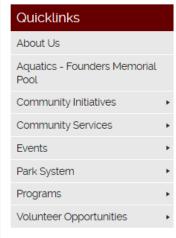
Base L	Level Actions: (9 required) - 9 selected	
R1	Form a collaborative body that supports Bird City Texas application	
R2	Enact a resolution and conduct an event for World Migratory Bird Day	
R3	Have at least 1 highly visible bird-friendly demonstration landscape	<b>/</b> ● 🛍
R4	Enhance tourism and/or Chamber of Commerce website with birding information	<b>✓</b>
R5	Officially promote American Bird Conservancy's Cats Indoors program	
R6	Education/outreach about dark sky lighting solutions	
R7	Education/outreach about reducing bird collisions with buildings	<b>✓</b>
R8	Promote use of native plants and National Audubon Society's Plants for Birds program	<b>✓</b>
R9	Promote the importance of controlling invasive species (plant & animal)	
Catego	ory 1: Community Engagement (5 required) - <b>5</b> selected	
1a	Participates in a least one community science program annually	
1e	Create bird watching amenities in public parks	<b>✓</b>
<b>1</b> f	Host at least one native plant sale with high emphasis on native plants (>75%) and advertise community-wide for the event.	<b>/</b> ● 🛍
1j	Quarterly column/outreach/social media campaign centered on native birds	
1n	Educate the public about the responsibilities and best practices of providing food and water for birds vs natural habitat	<b>/</b> ● •

Category 2: Habitat Enhancement and Protection (8 required) - 8 selected					
21-					
2b	Acquire and conserve land for birds, wildlife, and native plant communities				
2c	Modify and improve existing habitat for birds, wildlife, and native plant communities				
2e	Incentivize local habitat enhancement/restoration programs				
2f	Implement wetland habitat restorations or installations rather than stream channelization				
2g	Preserve dead trees in parks/natural areas to provide foraging and nesting habitat				
2j	Implement an active invasive plant species removal program on public lands				
2p	Manage natural areas to encourage wildlife habitat, including 'No Mow' areas for native plants				
2s	Conduct inventory of city lands to document plant and animal species & assesses habitat quality	<b>✓</b>			
Category 3: Creating Safer Spaces for Birds (4 required) - 4 selected					
3c	Participate in National Lights Out Program				
3d	Educational campaign on the impacts of pesticides and herbicides on birds				
3e	Implement strategies to minimize use of pesticides and herbicides on city-managed property				
3h	Reduce light pollution				

Bird City - World Migratory Bird Day - Festival of Flight - 2021 - New Event



#### Bird City - B3- Habit Enhancement in Dripping Springs - New Program





NWF Certified Habitat Checklist.pdf

YOU DID IT!!! CONGRATULATIONS!
DOCUMENT YOUR EFFORTS BY SIGNING
UP FOR THE B3 PROGRAM HERE AND
JOIN OUR HABITAT ENHANCEMENT
MOVEMENT.

#### **B3 REGISTRATION**



It is our mission to foster community by preserving parks and open space, connecting people to our natural resources and history and by offering engaging programs and events. Join Dripping Springs Parks and Community Services team in achieving their mission by connecting people to their natural resources through expanding wildlife habitats in our community!

Did you know that your backyard and place of business with a little enhancement can expand viable wildlife habitat in Dripping Springs?

There are many efforts underway world-wide that incentivize enhancement and expansion of natural places to create wildlife corridors, habitats and waystations for migrating birds and other wildlife. The PCS team has decided to create our very own program; B3 ~Birds|Butterflies|Bees and adopt the National Wildlife Federation's program to assist in our objective of creating more habitat and food resources for migrating birds and other pollinators in Dripping Springs and the Texas Hill Country.



The National Wildlife Federation Habitat Certification program is but one of dozens of certification programs out there. The City of Dripping Springs' utilization of the Habitat Program is not a formal endorsement but a tool the Parks and Community Services department is using to achieve the objective of enhancing and expanding wildlife habitats throughout the City. B3 participants are welcome to find a different program as well. The same documentation, submitted image of enhanced habitat to parks@cityofdrippingsprings.com, and B3 registration are required to be counted toward the collaborative community efforts. Thank you for your interest and participation!

#### HOW DO YOU GET INVOLVED:

- Go to City of Dripping Springs website Community Services - Programs - B3
- Click on the link for the World Wildlife Habitat certification Program - follow guidelines.
- Once you have certified your habitat (can be through any program) - register for B3 program (free) and email your Certified Habitat image to parks@cityofdrippingsprings.com.

#### WHAT ARE THE BENEFITS?

- Replenishing Bird | Butterfly | Bee resources from lost habitat locally and along migratory corridor.
   Beautification with native plant species adjacent.
- Beautification with native plant speci to home and local businesses.
- Participating in family friendly fun
- Were creating community through our collaborative love of and care for, the natura world around us.

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#### Community Events & Programs – Submitted by: Maggie Martin, Programs and Events Speciailist



#### Bird City:

We are in the final stages of the Bird City application with only one week remaining. As one of my contributions, I along with Parks and Recreation Commissioner Paul Fushille will be identifying and recording the snags in our parks. We will be formalizing an intentional program that protects and promotes their existence if they do not present a public safety concern. Of special interest are those exhibiting

active wildlife presence and being used as shelter or food. There are a few activities still being wrapped up in the application between all the committee members. We are 90% through the documentation portion of the application as well. The committee is confident that the City of Dripping Springs will be awarded a Texas Bird City designation this year due to the detailed effort that has been given to our application along with the work gone on to maintain those requirements.

#### Christmas on Mercer:

Christmas on Mercer is fast approaching, and we have made changes to the event to adhere to COVID

precautions more closely. Trackless train rides and pony rides will no longer be available. The virtual tree lighting will also have minor changes to reduce the potential attendance from guests. The lighting will be available on our social media sites Saturday, December 5<sup>th</sup> in the evening.



Silver Award Girl Scout- Autumn Pape. She has completed the necessary repairs and is giving it a new paint job. The older, hardto-read materials are also being replaced with current PCS news and

events pertaining to Charro Park. Estimated project completion is end of the month in December.

#### Its Time Texas:

We are in the beginning stages of rolling out the 2021 Its Time Texas community challenge! This year we will be hosting virtual community events to get Dripping Springs out to the parks and moving! The challenge runs from January 4<sup>th</sup> to February 28<sup>th</sup>, 2021. We will be utilizing the free app to input our hard work throughout the initiative. Last year Dripping Springs was awarded fourth place, this year we are aiming for top three!

#### Keep Dripping Springs Beautiful:

Join us for the final clean up this year! We will be doing a festive holiday clean up with the businesses located along Highway 290. You can't miss us; the dress code for this holiday clean-up is your most festive Santa hat! Gloves, trash bags, and pick up utensils will be provided. Date is Monday December 21, 2020. Out of an abundance of caution and adherence to Covid-19 measures we will be limiting the number of volunteers, requiring waivers and pre-registration through Sign Up Genius.

#### Movie in the Park:

Although hosted in October, the Halloween Movie in the Park was a hit! We had 80% attendance from those who registered online. Response was positive across the board from those who attended!





#### Banner Requests & Co-Sponsorships:

- Christmas On Mercer CoDS 11/2/2020 to 12/7/2020
- 23rd Annual Empty Bowls Project Helping Hands 11/2/2020 to 12/1/2020
- Destination Dripping Springs Chamber 10/19/2020 to 11/8/2020
- Shop Small Saturday Chamber 11/9/2020 to 12/1/2020
- Shop Local CoDS 10/26/2020 to 12/1/2020

#### Farmers Market – Submitted by: Laurel Robertson, Market Manager



The holiday season is in full swing at the Dripping Springs Farmers Market with the addition of a dozen new Holiday Vendors (half arts/crafts, half food vendors). Currently, market has more vendor booths than at any time since COVID hit in March.



Musicians are also back in market, after Mayor Foulds gave the green light for them to return at the beginning of November. Rocking

chairs and picnic tables are still not available for seating, so customers appreciate the live music on the go. Masks are still required for everyone and social distancing between booths and between shoppers is enforced/encouraged.

The Market's planned move to DSRP Event Center this coming January through March was cancelled by the FM Board at their November meeting, due to increased COVID numbers in Hays County/Texas and an unforeseen conflict with the Event Center's bookings on January 27. The market will remain at the Triangle for the 2020-21 winter season.

The FM Board is planning an exciting "Friends of the Farmers Market" program, to be premiered within the next few months. By registering for the program, members of the community will be able to support the market and receive special benefits at the same time! More to come soon....

#### Marketing, Website, Social Media, Branding & Communications

The PCS department continues to expand their website pages to encompass the resource as a tool to provide the full scope of services within the department's span of responsibility. Currently, the "Community Services" aspect of the

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department is lacking in web presence and ease of service access. Staff is in the process of creating an easier application process and information dissemination platform.

- Road closure requests
- Itinerant Vendor Permits
- Event Permit for events held on city property and events held within City Limits
- Co-Sponsorship Requests and banners at the triangle requests

#### City of Dripping Springs PARKS

#### Income Statement

For the Two Months Ending November 30, 2020

	Current Month	Current Month	Year to Date	Year to Date
D	Actual	Budget	Actual	Budget
Revenues	0.00	14 250 00	0.00	29 700 00
Transfer from Park Dedication	0.00 0.00	14,350.00 541.67	0.00 0.00	28,700.00
TXF from Landscaping Fund	50.00	0.00	325.00	1,083.34
Community Service Fees Park Rental Income	200.00	0.00	860.00	0.00
Park Donations & Sponsors	0.00	0.00	13,509.08	0.00
Pavilion & Pool Rental	160.00	0.00	160.00	0.00
1 avinon & 1 ooi Kentai	100.00	0.00	100.00	0.00
Total Revenues	410.00	14,891.67	14,854.08	29,783.34
Expenses				
Founders Park/Pool Supplies	186.83	864.58	186.83	1,729.16
Sports & Rec Park Supplies	0.00	16.67	0.00	33.34
Charro Ranch Supplies	37.10	16.67	37.10	33.34
General Park Supplies	120.60	333.33	1,462.69	666.66
Parks Mileage	27.60	0.00	27.60	0.00
Park Dues, Fees, Subscriptions	129.41	226.59	164.41	453.18
Pool Phone & Network	115.71	100.00	335.42	200.00
Portable Toilets Parks	460.00	481.67	920.00	963.34
Founders Park/Pool Electricty	483.53	541.67	1,010.21	1,083.34
Sports & Rec Park Electricty	77.96	100.00	(124.60)	200.00
Triangle Electricity	38.25	54.17	76.50	108.34
All Parks Improvements	0.00	4,166.67	0.00	8,333.34
Founders Park/Pool Improvmts	659.08	4,308.33	659.08	8,616.66
Sports & Rec Park Improvements	0.00	5,166.67	0.00	10,333.34
General Parks Maintenance	0.00	20.83	44.66	41.66
Charro Ranch Maintenance	0.00	912.08	0.00	1,824.16
Founders Pool/Park Maintenance	15.84	1,437.50	15.84	2,875.00
Sports & Rec Park Maintenance	242.21	1,168.33	5,750.45	2,336.66
Triangle Maintenance	1.83	66.67	1.83	133.34
Founders Park Lawn Maintenance	0.00	0.00	550.00	0.00
Sports & Rec Park Lawn Mainten	1,200.00	0.00	3,000.00	0.00
Charro Ranch Lawn Maintenance	1,500.00	0.00	3,050.00	0.00
S&R Trail Maintenance	0.00	41.67	0.00	83.34
Pool Maintenance	47.39	0.00	47.39	0.00
Founders Park/Pool Water	0.00	416.67	327.12	833.34
Sports & Rec Park Water	(13,304.55)	1,083.33	(10,852.22)	2,166.66
Triangle Water	0.00	39.58	38.97	79.16
Total Expenses	(7,961.21)	21,563.68	6,729.28	43,127.36
Net Income	\$8,371.21	(\$6,672.01)	\$8,124.80	(\$13,344.02)